



STATE OF DELAWARE  
DEPARTMENT OF ELECTIONS

May 15, 2023

# Minutes

Public Hearing for the Polling Place and Machine Audit for the  
2023 School Board Elections for the Sussex County Department of Elections

**ATTENDEES:**

Kenneth A. McDowell, County Director  
Tracey Wilkerson, County Deputy Director  
Jennifer Williams, Department of Elections Employee  
Sheppard R. Kilby, Member of the Public  
Barbara Kilby, Member of the Public  
Paul Freed, Member of the Public  
Charles Michel, Member of the Public

The meeting was called to order May 15, 2023, at 10:00 AM.

Kenneth A. McDowell, County Director called the meeting to order to conduct the Polling Place and Machine Audit of the 2023 School Board Election. First, he announced that Machine XL0118030313 from Laurel School District was randomly selected for an audit. He also, announced a subsequent audit of all machines of Rehoboth Elementary would take place afterwards. He then administered the Oath to Tracey Wilkerson and Jennifer Williams.

Mr. McDowell gave an introduction and overview prior to commencement of the audit. He broke the seal to the card container and distributed the contents to Tracey and Jennifer equally to be counted. The count from the card container came out exactly as the paper tapes from the machines. The cards and machine tapes were placed in a Trip-Lock bag, sealed, and archived.

Mr. McDowell repeated the process above for the Polling Place Audit. He dispersed the contents of each of the three containers one at a time. The contents of each container of Rehoboth Elementary School matched the tapes for the machines that they corresponded to. The cards and machine tapes were placed in a Trip-Lock bag, sealed, and archived.

Kenneth McDowell took questions, gave closing comments, and adjourned the meeting at 11:07 AM.

Kenneth "Bo" McDowell  
Director

Tracey Wilkerson  
Deputy Director

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