



STATE OF DELAWARE  
BOARD OF ELECTIONS

OFFICE OF THE STATE ELECTION COMMISSIONER  
905 S. Governors Avenue Suite 170  
Dover, DE 19904  
TELEPHONE: (302) 739-4277  
<http://ivote.de.gov>

**Minutes of August 12, 2019 State Board of Elections Meeting**

**Members Present:** Mr. Sterling, [R]-New Castle County, At Large  
Ms. Philpotts, [D]-Wilmington  
Mrs. Whittington, [R]-New Castle County  
Mrs. Sandstrom, [D]-Kent County  
Ms. Sikora, [R]-Sussex County  
Dr. Warfield-Walker, [R]-Kent County  
Mrs. Williams-Mayo [D]-New Castle County, At Large

**Staff Present:** Mr. Albence, State Election Commissioner  
Mrs. Young, County Director, Kent County Office  
Mr. Greig, Deputy County Director, Kent County Office  
Mr. McDowell, County Director, Sussex County Office  
Mr. Sholl, Deputy County Director, New Castle County Office  
Mrs. Turner, Deputy County Director, Sussex County Office  
Mr. Broujos, Deputy Attorney General, Department of Justice  
[Via Conference Call]

**Public Present:** Ms. Dolores Michels  
Ms. Julie Fedele, CGO  
Mr. Hank McCann, Kent County Republican Chairman  
Mr. Randall Chase, Associated Press

1. Mr. Sterling called the meeting to order at 4:16 p.m.
2. Mrs. Whittington moved, and Mrs. Sandstrom seconded a motion to appoint Mr. Sterling as Acting President.
3. Mrs. Williams-Mayo moved, and Mrs. Sandstrom seconded a motion to appoint Dr. Warfield-Walker as Acting Secretary. Motion passed unanimously.
4. Mrs. Sandstrom moved and Dr. Warfield-Walker seconded a motion to approve the minutes of the July 8, 2019, meeting, as amended (update to regarding motion for meeting adjournment). Motion passed unanimously.
5. Commissioner Albence provided an update on the current financial status of the Department per its appropriation in the FY2020 State Budget.

6. Commissioner Albence provided an update on the current statewide voter registration totals. The total number of registered voters in the State as of August 1, 2019 was 709,550.
7. Commissioner Albence provided a summary of upcoming elections and the Department's upcoming outreach and staff activities.
8. Commissioner Albence provided a summary of recently-introduced federal election legislation bills.
9. Commissioner Albence provided an overview of the United States' withdrawal from the Universal Postal Union (UPU) and the scope of its impact in elections as it pertains to absentee voting for overseas citizens.
10. Commissioner Albence provided a recap on Electronic Registration Information Center (ERIC). The Department is in the process of researching voters who may have voted in more than one state in the 2018.
11. Commissioner Albence provided a recap of the Department's presence at the Delaware State Fair last month. The turnout was a success. The exhibit received positive feedback and more than 1,500 people voted on the new voting machines. New voter registration and voter registration updates were also processed at the exhibit.
12. Commissioner Albence provided a summary on planned equipment updates and updates to voting system software that will be implemented following completion of federal certification.
13. Commissioner Albence provided an update on the status of polling place connectivity testing for deployment of poll books.
14. Commissioner Albence provided a summary on Delaware Elections security. Information-related handouts were distributed to board members and the public present at the meeting. Discussion ensued regarding best practices to maximize security in transporting election media and voted ballots from polling places to their election night destinations.
15. Commissioner Albence provided a summary of the Department's website statistics, including visits to the State Election Commissioner and county office websites, provided via the Google Analytics program.
16. Mrs. Sandstrom moved and Mrs. Williams-Mayo seconded the motion to approve the removals as presented.

17. PUBLIC COMMENT:

- Mr. McCann inquired of the process for hiring the New Castle County Director. Board members and department staff recapped the procedures outlined in Delaware Code.

18. OLD BUSINESS:

- Commissioner Albence to confer with Mr. Pasquale and Mr. Sterling regarding next steps in filling the vacancy for New Castle County Director.

19. NEW BUSINESS

- Commissioner Albence discussed activating the Reports Appeals Subcommittee regarding Campaign Finance. This will be covered in more detail at next month's board meeting.

20. Dr. Warfield-Walker moved and Mrs. Williams-Mayo seconded the motion to adjourn the meeting. Motion passed unanimously at 5:17 p.m.

Respectfully submitted,



Dr. Kim Walker-Warfield  
Acting Secretary

**NEXT MEETING:** MONDAY, SEPTEMBER 9, 2019

**LOCATION:** OFFICE OF THE STATE ELECTION COMMISSIONER, 905 S. GOVERNORS AVE; DOVER, DE 19904