



STATE OF DELAWARE  
BOARD OF ELECTIONS

OFFICE OF THE STATE ELECTION COMMISSIONER  
905 S. Governors Avenue Suite 170  
Dover, DE 19904  
TELEPHONE: (302) 739-4277  
<http://ivote.de.gov>

**Minutes of December 14, 2015 State Board of Elections Meeting**

**Members Present:**

Mr. Chambers, [R]-Wilmington  
Mr. Pasquale, [D]-New Castle County  
Mrs. Pugh, [D]-Sussex County  
Mrs. Sandstrom [D]-Kent County  
Mr. Smith [D]-Wilmington  
Mr. Sterling, [R]-New Castle County, At-Large  
Mrs. Tatman, [R]-Sussex County  
Dr. Warfield, [R]-Kent County  
Mrs. Whittington [R]-New Castle County  
Mrs. Williams-Mayo [D]-New Castle County, At-Large

**Staff Present:**

Mr. Albence, Director, New Castle County Office  
Mr. Greig, Deputy Director, Kent County Office  
Comm. Manlove, State Election Commissioner  
Mr. McDowell, Director, Sussex County Office  
Mr. Sholl, Deputy Director, New Castle County Office  
Mrs. Turner, Deputy Director, Sussex County Office  
Mrs. Young, Director, Kent County Office

1. Mr. Pasquale called the meeting to order at 4:05p.m.
2. Mrs. Pugh moved and Mrs. Williams-Mayo seconded a motion to approve the minutes of the November 9, 2015, meeting, as presented. The motion passed unanimously. (Mr. Pasquale abstained from the vote, as he was not present at the November 9, 2015, meeting.)
3. Commissioner Manlove presented an update on the status of the Department's budget for the current fiscal year to date, and highlighted a more compact and easier to read format for the data presented.
4. Commissioner Manlove provided an update on the current statewide voter registration total as of December 1, 2015, as well as historical voter registration data. The total number of registered voters as of December 1, 2015 was 651,430.


5. Commissioner Manlove provided a recap of upcoming elections and the Department's current activities.
6. Commissioner Manlove provided a recap of the Department's upcoming Joint Finance Committee Public Hearing and Joint Sunset Committee Public Hearing.
7. Commissioner Manlove provided a recap of upgrades underway to the [ivote.de.gov](http://ivote.de.gov) system, including the addition of absentee voting-related functionality.
8. Commissioner Manlove provided a recap of the website statistics of the Department, including visits to the State Election Commissioner and county office websites, provided via the Google Analytics program.
9. Commissioner Manlove provided a recap of upcoming staff training and travel.
10. Commissioner Manlove provided an update on planned training for IT staff regarding ballot building procedures in the software programs used in voting machines and the absentee system.
11. Commissioner Manlove provided a recap of planned State legislation to be introduced in the upcoming legislative session.
12. Commissioner Manlove provided a recap regarding the Department's ERIC program, including historical statistics over the history of the program. The Commissioner also provided an update on statewide voter registration transactions for 2015, including transactions by type for October.
13. OLD BUSINESS:
  - None
14. NEW BUSINESS:
  - The Department presented a list of proposed polling place changes for the 2016 election season. The public comment period for the proposed changes is open through December 31, 2015. The Department also presented communications received to date from elected officials regarding the proposed changes.
    - Following the conclusion of the comment period, the Board will be asked to approve the final list of changes proposed.
  - Mr. Smith moved and Mrs. Whittington seconded a motion to amend the November meeting minutes to indicate that Mr. Smith suggested polling place location changes for Election Districts 03-01 and 11-01.

Motion passed unanimously. (Mr. Pasquale abstained from the vote, as he was not present at the November 9, 2015, meeting.)

15. Mrs. Pugh moved and Mr. Chambers seconded a motion to approve the removals as presented. Motion passed unanimously.

16. Mr. Sterling moved and Mrs. Tatman seconded the motion to adjourn the meeting. Motion passed unanimously.

Respectfully submitted,



James A. Sterling, III  
Secretary

**NEXT MEETING:** MONDAY, January 11, 2016 AT 4 p.m.

**LOCATION:** OFFICE OF THE STATE ELECTION COMMISSIONER, 905 S. Governors Ave; STE 170, Dover DE 19904