



# State of Delaware Department of Elections

## Candidate Filing Packet

### Department of Elections, New Castle County Office

Carvel State Office Building  
820 N French Street Suite 400  
Wilmington DE 19801  
Phone: 1-302-577-3464  
Email: [votencc@delaware.gov](mailto:votencc@delaware.gov)  
Fax: 1-302-577-6545

### Department of Elections, Kent County Office

100 Enterprise Place Suite 5  
Dover DE 19904  
Phone: 1-302-739-4498  
Email: [votekc@delaware.gov](mailto:votekc@delaware.gov)  
Fax: 1-302-739-4515

### Department of Elections, Sussex County Office

119 N Race Street  
Georgetown DE 19947  
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Fax: 1-302-856-5082

### Office of the State Election Commissioner

905 S Governors Ave Suite 170  
Dover DE 19904  
Phone: 1-302-739-4277  
Email: [COE\\_Vote@delaware.gov](mailto:COE_Vote@delaware.gov)  
Fax: 1-302-739-6794

Department of Elections Website: <https://elections.delaware.gov>  
Campaign Finance Reporting System: <https://cfrs.elections.delaware.gov>  
Register to Vote, Request Absentee Ballots, & More: <https://ivote.de.gov>  
Maps, Districts, Polling Places & Early Voting Sites by Address:  
<https://gis.elections.delaware.gov>  
Filing Deadline: July 9, 2026 at Noon  
Withdrawal Deadline: July 12, 2026 at 4:30 p.m.

# CANDIDATE FORMS AND INFORMATION

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STATE OF DELAWARE CANDIDATE FILING FORM

For Candidates for Statewide office, General Assembly, and any elected County office

Date \_\_\_\_\_

I, \_\_\_\_\_, residing at the  
*Please type or print your correct and proper name.*

House# Apt./Unit# Street City Zip Code

Mailing address if different from home address

hereby file as a candidate of the \_\_\_\_\_ Party

for the Office of \_\_\_\_\_ District (if applicable) \_\_\_\_\_.

**In accordance with newly enacted Delaware law effective January 1, 2024, I understand that I am required to obtain a criminal history background check from the State Bureau of Identification ("SBI") after January 1, 2024, in conjunction with the filing of this Candidate Filing Form and submit proof of my request to the Department of Elections at the time of filing. This background check will be provided to the Commissioner to determine my qualifications to hold public office under Section 21, Article II of the Delaware Constitution.**

I further understand that if I have been convicted of embezzlement of public money, bribery, perjury, or other infamous crime, I may not be qualified under Section 21, Article II of the Delaware Constitution to be a candidate for election to public office. I understand that the information received by the Commissioner from the SBI is not a public record, as defined by Chapter 100 of Title 29, and is not subject to public disclosure.

This Candidate Filing Form must be notarized. The Department will notarize the form if it is completed by the Candidate and signed by the Candidate in the presence of the Notary Public. Candidates for Statewide Offices are required to file at the State Election Commissioner's Office, and all other candidates should file at the respective Department of Elections Office in their county. Candidate Filing Forms are considered public records and are subject to disclosure under the State of Delaware Freedom of Information Act.

\_\_\_\_\_  
*Sign your correct and proper name*

**For Office Use Only**

\_\_\_\_\_  
Please print name as it will appear on ballot.

Date Received \_\_\_\_\_

Received by \_\_\_\_\_

Check # \_\_\_\_\_

Total Filing Fee \_\_\_\_\_

**Notary Information**

Subscribed and sworn to before me on the following date:

\_\_\_\_\_  
**Notary Public Signature**

\_\_\_\_\_  
**Date**

# **Please Copy Filing Fee Check Below**



## Candidate Contact Information Section

Candidate: Please complete the information below and indicate whether you would like your information posted to the Department's website for voter information. If you choose not to have the information published on our website, your information will only be used for internal communications between you and the Department.

### Residential Address

Residential Address	<input style="width: 98%;" type="text"/>
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Would you like your residential address published on the Department's website?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
--	------------------------------	-----------------------------

### Mailing Address

Mailing Address	<input style="width: 98%;" type="text"/>
-----------------	--

Would you like your mailing address published on the Department's website?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
--	------------------------------	-----------------------------

### Email Addresses

Email Address #1	<input style="width: 98%;" type="text"/>
------------------	--

Would you like your email address #1 published on the Department's website?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
---	------------------------------	-----------------------------

Email Address #2	<input style="width: 98%;" type="text"/>
------------------	--

Would you like your email address #2 published on the Department's website?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
---	------------------------------	-----------------------------

### Phone Numbers

Phone Number #1	<input style="width: 98%;" type="text"/>
-----------------	--

Would you like your phone number #1 published on the Department's website?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
--	------------------------------	-----------------------------

Phone Number #2	<input style="width: 98%;" type="text"/>
-----------------	--

Would you like your phone number #2 published on the Department's website?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
--	------------------------------	-----------------------------

### Candidate Website URL

Website	<input style="width: 98%;" type="text"/>
---------	--

Would you like your website URL published on the Department's website?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
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STATE OF DELAWARE  
DEPARTMENT OF ELECTIONS

Information regarding Background Check Requirement for Candidates  
for Statewide Office, the General Assembly, or any Elected County Office

**NOTICE: Delaware law does not require Background Checks for Candidates for Federal Office and City of Wilmington Office**

Pursuant to 15 Del. C. § 3002, § 3106, § 3301, § 3402 and § 7103, all candidates for statewide office, the General Assembly, and any elected County office must request a criminal history background check from the State Bureau of Identification (“SBI”) no later than the filing deadline.

Candidates filing after January 1, 2024, must provide the Department of Elections proof that they have requested a criminal background check before being nominated for the office or filing as a candidate for the office. At the time of candidate filing or nomination, once the candidate has submitted proof they have requested a criminal history background check, and all other filing or nomination documentation has been fulfilled and verified, candidates will be considered **provisional** candidates and the candidate will be posted with the status of “provisional” in the listing of candidates on the Department’s website.

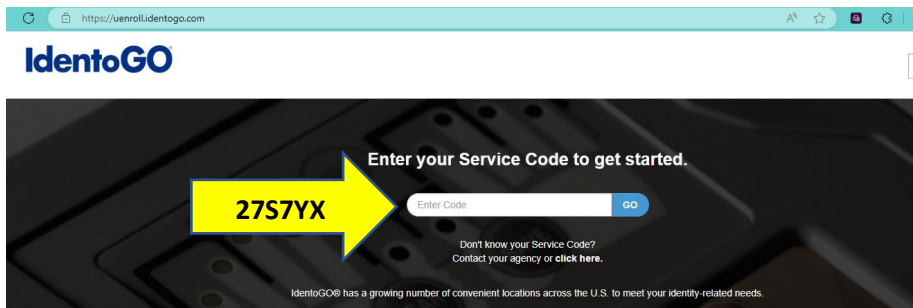
Pursuant to 15 Del. C. § 302, the State Election Commissioner will receive and review each individual candidate’s completed criminal history background check and determine whether an individual is qualified under Section 21 of Article II of the Delaware Constitution to be a candidate for election for public office. Once the Commissioner has determined a candidate is **qualified**, the Department will change the candidate’s status from “provisional” to “qualified” on the candidate list on the Department’s website, and the candidate nomination or filing will be considered official and the candidate qualified for public office with respect to Section 21, Article II of the Delaware Constitution.

Information on obtaining a criminal history background check is available on the Delaware State Police website, <https://dsp.delaware.gov/obtaining-a-certified-criminal-history/>.

There are **9 locations** statewide serving individuals who need to obtain a criminal history background check. When an individual makes an appointment, they may choose from any of the available locations.

The fee for a certified State of Delaware Criminal History is **\$72.00**. Please note that the Department cannot accept this payment on behalf of the SBI.

SBI encourages individuals to make an appointment online at <https://uenroll.identogo.com>. On the portal, enter the Department of Elections Service Code, **27S7YX** in the “Enter Code” field:



Once an individual has made an appointment, SBI will email the individual confirming the appointment. Candidates may show this email to the Department as proof they have requested a criminal history background check.

PLEASE NOTE: Individuals who do not have access to the internet may call SBI to schedule an appointment at 1-866-761-8069. Candidates may make the call to schedule their appointment for a criminal history background check at the time they submit their nomination or filing paperwork in the presence of Department staff, which will serve as proof to the Department that the candidate has requested the appointment.

**Please see the Identigo Fingerprint Service Code Form on the next page for criminal history background check appointment information.**

**Service Name:**

**Department of Elections – State/General Assembly /County Candidate**

To Schedule your ten-minute fingerprint appointment, simply visit  
<https://uenroll.identogo.com> and enter the following Service Code:

**27S7YX**

*Service Code is unique to your hiring/licensing agency. **Do not use this code for another purpose.***

**Please bring one of the identification documents from the list below to your enrollment appointment. Identification must be valid, not expired, and contain a photograph of the applicant.**

- Driver's License issued by a State or outlying possession of the U.S.
- Driver's License PERMIT issued by a State or outlying possession of the U.S.
- Driver's License PAPER/TEMPORARY issued by a State or outlying possession of the U.S.
- Enhanced Driver's License (EDL)
- Commercial Driver's License issued by a State or outlying possession of the U.S.
- Commercial Driver's License PERMIT issued by a State or outlying possession of the U.S.
- ID card issued by a federal, state, or local government agency or by a Territory of the United States
- Enhanced Tribal Identification Card (for federally recognized U.S. tribes)
- Department of Defense Common Access Card
- Uniformed Services Identification Card (Form DD-1172-2)
- U.S. Military Identification Card
- U.S. Coastguard Merchant Mariner Card
- Military Dependent's Identification Card
- U.S. Passport
- Foreign passport
- Permanent Resident Card or Alien Registration Receipt Card (Form I-551)
- Employment Authorization Card/Document (I-766) that contains a photograph
- Canadian Driver's License
- Foreign Driver's License (Mexico and Canada Only)
- U.S. Visa issued by the U.S. Department of Consular Affairs for travel to or within, or residence within, the United States

Name Linking Documents (only needed if name on identification does not match name in registration):

- Original or Certified Copy of a Court Ordered Name Change Document (to include marriage certificates and divorce decrees)



Don't have access to the Internet? You can still schedule an appointment by calling **866.761.8069**.



**STATE OF DELAWARE CANDIDATE FILING FORM**

**For Candidates filing for U.S. Senator, U.S. Representative in Congress, or City of Wilmington office**

Date \_\_\_\_\_

I, \_\_\_\_\_, residing at the  
*Please type or print your correct and proper name.*

House# Apt./Unit# Street City Zip Code

*Mailing address if different from home address*

hereby file as a candidate of the \_\_\_\_\_ Party  
for the Office of \_\_\_\_\_ District (if applicable) \_\_\_\_\_.

This Candidate Filing Form must be notarized. The Department will notarize the form if it is completed by the Candidate and signed by the Candidate in the presence of the Notary Public. Candidates for Statewide Offices are required to file at the State Election Commissioner’s Office, and all other candidates should file at the respective Department of Elections Office in their county. Candidate Filing Forms are considered public records and are subject to disclosure under the State of Delaware Freedom of Information Act.

\_\_\_\_\_  
*Sign your correct and proper name*

**For Office Use Only**

**Notary Information**

Subscribed and sworn to before me on the following date:

\_\_\_\_\_  
Please print name as it will appear on ballot.

\_\_\_\_\_

Date Received \_\_\_\_\_

\_\_\_\_\_  
**Notary Public Signature**

Received by \_\_\_\_\_

Check # \_\_\_\_\_

\_\_\_\_\_  
**Date**

Total Filing Fee \_\_\_\_\_

**Please copy filing fee check below.**

## Candidate Contact Information Section

Candidate: Please complete the information below and indicate whether you would like your information posted to the Department's website for voter information. If you choose not to have the information published on our website, your information will only be used for internal communications between you and the Department.

### Residential Address

Residential Address		
Would you like your residential address published on the Department's website?	YES <input type="checkbox"/>	NO <input type="checkbox"/>

### Mailing Address

Mailing Address		
Would you like your mailing address published on the Department's website?	YES <input type="checkbox"/>	NO <input type="checkbox"/>

### Email Addresses

Email Address #1		
Would you like your email address #1 published on the Department's website?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Email Address #2		
Would you like your email address #2 published on the Department's website?	YES <input type="checkbox"/>	NO <input type="checkbox"/>

### Phone Numbers

Phone Number #1		
Would you like your phone number #1 published on the Department's website?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Phone Number #2		
Would you like your phone number #2 published on the Department's website?	YES <input type="checkbox"/>	NO <input type="checkbox"/>

### Candidate Website URL

Website		
Would you like your website URL published on the Department's website?	YES <input type="checkbox"/>	NO <input type="checkbox"/>



STATE OF DELAWARE  
DEPARTMENT OF ELECTIONS

**CANDIDATE BALLOT NAME FORM**

Dear Candidate:

The Department wishes to confirm how you would like your name to appear on the ballot. Please be advised that candidate names will not appear on the ballot with a Title (e.g., Dr., Col., Esq., etc.) either preceding or following their name. Below are your options (you may only choose one of the following by marking an "X" in the space provided):

\_\_\_\_\_ **If you want your name to appear on the ballot exactly as it appears on your Candidate Filing, Party Nomination, or Declaration form.**

\_\_\_\_\_ You may request a shortened form of your full name appear on the ballot. For example, if your full name is **Elizabeth Mary Doe**, you may request **Elizabeth M. Doe** or **E. Mary Doe** appear on the ballot.

\_\_\_\_\_ If you regularly conduct business and are recognized in the community by that name, you may request that name appear on the ballot. For example, if your name is **William Doe** and you are known in your business dealings and in the community as **Bill**, you may request **Bill Doe** appear on the ballot.

\_\_\_\_\_ If you generally use or are generally known by a nickname that is a generally recognized shortened version of your legal name, you may request that nickname appear with your name on the ballot. For example, if your full name is **Elizabeth Doe**, and you generally use **Lisa** as a nickname, you may request **Elizabeth "Lisa" Doe** appear on the ballot.

\_\_\_\_\_ You may request a derivation of your name appear on the ballot. For example, if your full name is **Bernard Doe**, you may request **Bernie Doe** appear on the ballot.

If you wish your name to appear on the ballot differently than it appears on your Candidate Filing Form **within the options described above**, please print it clearly below, review the certification, sign below, have your signature notarized, and return an original executed copy to the Department in person or by mail. No electronic submissions will be accepted.

**Candidate Name as it appears on the Candidate Filing Form, Party Certificate of Nomination Form, Unaffiliated Candidate Declaration Form, or Write-In Candidate Declaration Form (print clearly below):**

\_\_\_\_\_

**Requested Ballot Name (print clearly below):**

\_\_\_\_\_

**Requested Audio Ballot Name Pronunciation (print clearly below):**

Tip: Break the parts of your name up into syllables, CAPITALIZE the part of your name that you want people to emphasize, and put dash marks (-) between the parts of your name.  
(e.g., Douglas = DUG - liss)

**CERTIFICATION:** By selecting an option above, and by completing and returning this request to the Department of Elections, I certify (1) that I have completed this request truthfully and accurately; and (2) that this request is not made to defraud or mislead the public, to misrepresent my identity, or for any other improper or illegal purpose. I understand that the Department of Elections may require me to make a satisfactory showing to support the option that I have selected herein, and that the Department may reject this request at its discretion if a satisfactory showing is not made.

\_\_\_\_\_  
CANDIDATE NAME and OFFICE SOUGHT (print clearly)

***This form will not be deemed complete or submitted unless the Candidate's signature is notarized below.***

\_\_\_\_\_  
Signature of Candidate

Date: \_\_\_\_\_

**Sworn to and subscribed before me this**

\_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

\_\_\_\_\_  
**NOTARY PUBLIC**

**Please return this form as soon as possible, but no later than the filing or nomination deadline. If the Department does not receive your completed form by the deadline, your name will appear on the ballot(s) as it appears on your Candidate Filing, Party Nomination, or Declaration form.**

----- For Office Use Only -----

Received by: \_\_\_\_\_ Date: \_\_\_\_\_



STATE OF DELAWARE  
DEPARTMENT OF ELECTIONS

**Candidate Primary Residency Verification Information for Candidates**

Pursuant to 15 *Del. C.* § 3114, a candidate must provide the Department of Elections documentation specified below in order to qualify for candidacy. A candidate who does not comply with this section by the candidate filing deadline, or who “wilfully” provides “false, forged, or altered documents” or coerces or influences persons into providing affidavits confirming the candidate’s residency will not qualify for office.

The Department of Elections staff member processing candidate filing paperwork will ask for the following documentation from the candidate at the time the candidate files for office and will forward the information produced to the State Election Commissioner’s Office. Candidate primary residency documentation and affidavit(s) will be verified by the State Election Commissioner. The Commissioner will verify the address documentation provided by the candidate within 7 calendar days of the filing of the notice of candidacy provide the candidate confirmation in writing that the requirements have been met. If the Commissioner determines there is a deficiency in the documentation, the Commissioner will send notice in writing to the candidate explaining that the address requirements have not been met and advising the candidate of specific documentation they will be required to submit in order to fulfill the candidate residency requirements in the Code and qualify for candidacy.

\_\_\_1. Affidavit of Candidate Residency form. This form requires notarization, and the Department will notarize the document if the candidate files in person at the Department office.

\_\_\_2. The following documentation is required by Delaware Code:

**Requirement #1: PROOF OF HOME OWNERSHIP OR PROOF OF RESIDENCY IN A RENTED OR LEASED RESIDENCE**

**PROOF OF HOME OWNERSHIP**

\_\_\_Deed of candidate’s home residence

\_\_\_Mortgage billing statement

\_\_\_Other document verifying candidate primary residence and home ownership

\*\*\*If the candidate’s name is NOT on one of the documents verifying home ownership, or the documentation provided shows that the residence is in the name of a trust, partnership, or corporation, the candidate must submit an affidavit signed by the homeowner or authorized legal representative of the owner entity verifying that the candidate resides in the residence. The Candidate must complete and have notarized and return the *AFFIDAVIT VERIFYING PRIMARY RESIDENTIAL ADDRESS OF CANDIDATE BY HOMEOWNER OR LEGAL ENTITY* to the Department of Elections in order to comply with this section of the Delaware Code.

**PROOF OF RESIDENCY IN A RENTED OR LEASED RESIDENCE**

\_\_\_Signed copy of current, legally enforceable rental agreement or lease.

\*\*\*The Department will check the expiration date of the rental agreement or lease. If the expiration date is less than 90 days from the date they are filing as a candidate, the candidate needs to submit a letter to the Department from the property manager or property owner verifying that the candidate is continuing to reside at the property.

\*\*\*If the candidate does not have a rental agreement or a lease, the candidate must have the property owner or manager sign an *AFFIDAVIT VERIFYING PRIMARY RESIDENTIAL ADDRESS OF CANDIDATE BY PROPERTY MANAGER OR PROPERTY OWNER* form promulgated by the Commissioner that the candidate resides in the property. The candidate must have that form completed and notarized. The candidate must submit the completed affidavit to the Department of Elections in order to comply with this section of the Delaware Code.

**Requirement #2: COPY OF CURRENTLY VALID MOTOR VEHICLE REGISTRATION OR DRIVER'S LICENSE**

\_\_\_\_ Motor Vehicle Registration with candidate's name and current address

\_\_\_\_ Driver's License with candidate's name and current address

\*\*\*If the address on the documentation does not match the candidate's primary residential address, the candidate must provide a document from DMV confirming that the candidate is in the process of updating their address to their current primary residential address on their motor vehicle registration or driver's license

\*\*\*If the candidate does not have a Delaware driver's license or does not own a motor vehicle, ask the candidate for a copy of their Delaware State Issued Identification Card.

\_\_\_\_ Delaware State Issued Identification Card

\*\*\*If the candidate DOES NOT have any of the requested documentation above (DOES NOT have a Delaware Driver's License, DOES NOT own a motor vehicle, AND DOES NOT HAVE a State Issued Delaware Identification Card) the candidate must submit a utility bill in the candidate's name at the candidate's address.

\_\_\_\_ Utility Bill in Candidate's Name at Candidate's Address

**Department of Elections, New Castle County Office**

Carvel State Office Building  
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Fax: 1-302-739-4515

**Department of Elections, Sussex County Office**

119 N Race Street  
Georgetown DE 19947  
Phone: 1-302-856-5367  
Email: [votesc@delaware.gov](mailto:votesc@delaware.gov)  
Fax: 1-302-856-5082

**Office of the State Election Commissioner**

905 S Governors Ave Suite 170  
Dover DE 19904  
Phone: 1-302-739-4277  
Email: [COE\\_Vote@delaware.gov](mailto:COE_Vote@delaware.gov)  
Fax: 1-302-739-6794



STATE OF DELAWARE  
DEPARTMENT OF ELECTIONS

AFFIDAVIT OF CANDIDATE RESIDENCY

- I, \_\_\_\_\_, hereby submit this “Affidavit of Candidate Residency” to the State of Delaware Commissioner of Elections pursuant to 15 *Del. C.* §§ 3106 and 3114, in conjunction with the filing of my notice of candidacy for the office of \_\_\_\_\_ in the 2026 Primary Election and/or 2026 General Election.
- I hereby swear (or affirm) that my primary residential address, at which I currently reside, is \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_.
- I am submitting and signing this Affidavit of Candidate Residency under penalty of perjury.

\_\_\_\_\_  
Candidate (Printed) Name

\_\_\_\_\_  
Candidate Signature

STATE OF DELAWARE  
COUNTY OF \_\_\_\_\_

Signed and sworn to (or affirmed) before me on \_\_\_\_\_  
by \_\_\_\_\_.

\_\_\_\_\_  
Notarial Officer (SEAL)  
My commission expires:







STATE OF DELAWARE  
DEPARTMENT OF ELECTIONS

Candidate for Elected Office  
***Affidavit Verifying Primary Residential Address of Candidate  
by Homeowner or Legal Entity***

I, \_\_\_\_\_,  
(Print or Type Name of Homeowner or Legal Entity & Legal Representative's Name)

hereby swear (or affirm) that \_\_\_\_\_ resides at  
(Print or Type Candidate's Name)

the property I own or which is owned by the legal entity I legally represent.

I verify that the address at which the candidate resides is as follows:

\_\_\_\_\_ Street Name

House Number

\_\_\_\_\_ DE \_\_\_\_\_  
Apartment/Unit City State ZIP

***I acknowledge and understand that in accordance with Section 3114(a)(2)(d) of Title 15 of the Delaware Code, as homeowner or representative of a legal entity such as a trust, partnership, or corporation, I am signing this affidavit under penalty of perjury verifying the residential address of the specified candidate due to the fact that the homeownership is not in the candidate's name. This Affidavit will not be deemed complete without the signature of the Homeowner or Representative of Legal Entity owning the property.***

Date: \_\_\_\_\_

\_\_\_\_\_  
(Signature of Home Owner or Representative of Legal Entity)

Please check and complete one of the following:

- I am the Homeowner.
- I am the Legal Representative of the Legal Entity \_\_\_\_\_  
(Print Name of Legal Entity)

----- For Office Use Only -----

Received by: \_\_\_\_\_ Date: \_\_\_\_\_





STATE OF DELAWARE  
DEPARTMENT OF ELECTIONS

Candidate for Elected Office  
**Affidavit Verifying Primary Residential Address of Candidate  
by Property Manager or Property Owner**

I, \_\_\_\_\_, hereby swear (or affirm) that  
(Print or Type Name of Property Manager or Owner)

\_\_\_\_\_ resides at the property I manage and/or own.  
(Print or Type Candidate's Name)

I verify that the address at which the candidate resides is as follows:

\_\_\_\_\_ Street Name  
House Number

\_\_\_\_\_ City State ZIP Code  
Apartment/Unit

***I acknowledge and understand that in accordance with Section 3114(a)(3)(b) of Title 15 of the Delaware Code, as property manager and/or owner, I am signing this affidavit under penalty of perjury verifying the residential address of the specified candidate due to the fact that the candidate is primarily residing at this residence without a lease or rental agreement and the candidate's name does not otherwise appear in the proof of home ownership. This Affidavit will not be deemed complete without the signature of the Property Manager or Property Owner.***

Date: \_\_\_\_\_

\_\_\_\_\_  
(Signature of Property Manager or Property Owner)

----- For Office Use Only -----

Received by: \_\_\_\_\_ Date: \_\_\_\_\_



# State of Delaware

## Campaign Finance Reporting Requirements

### Candidate Welcome Packet



Campaign Finance Reporting System: <https://cfrs.elections.delaware.gov>  
Candidate Information: <https://elections.delaware.gov>

Welcome to Delaware Campaign Finance! We hope you will find this information helpful.

Any political committee created for the purposes of supporting the election of a candidate, by contributing and expending funds that exceed \$500 during an election cycle, is subject to the requirements contained under **Delaware Code Title 15, Chapter 80**. Also contained therein are the responsibilities in reference to legitimate contributions, expenditures, report filings, the penalties associated with tardy report filings, and responsibilities of candidates and treasurers, where applicable, for keeping committee records updated with the Office of the State Election Commissioner. **Updates to the law occur frequently, and because of this, it is best to refer to the Delaware Code, Title 15, for the most up to date information:** <http://delcode.delaware.gov/title15>.

The Campaign Finance Reporting System (CFRS) online is where you will file all of your financial reports for your committee. A training manual on how to use the system is also available on the CFRS website at <https://cfrs.elections.delaware.gov>. Keep in mind that late fees for tardy reports and non-filing accrue at a rate of **\$50.00 per day, up to a maximum of 100 days** (including weekends and holidays). Failure to file your report and pay outstanding administrative penalties or to request an appeal before the Reports Appeals Subcommittee within thirty (30) days will cause the State Election Commissioner to notify the Office of the Attorney General (15 Del. C. §8044). The administrative penalty may be paid by a political committee or political action committee for which a reporting party named in a citation is responsible for filing a required report.

#### **Who must file (15 Del. C. §8005):**

##### Political Committees (15 Del. C. §8002(19)):

- a. Any organization or association, whether permanent or created for the purposes of a specific political campaign, which accepts contributions from or makes expenditures to any candidate, candidate committee or political party in an aggregate amount in excess of \$500 during an election period, not including independent expenditures; and
- b. All political parties and candidate committees.

##### ➤ Political Party (15 Del. C. §8002(20)):

"Political party" means an organization eligible to be listed on any general election ballot under § 3001 of this title, or any other organization which desires to be listed on any ballot on any election, and any constituent part of such party which receives contributions and makes expenditures. For purposes of the contribution limits of subchapter II of this chapter, a "political party" includes all constituent parts of such party, including the statewide, county, regional, municipal and district committees, all finance committees and all other committees, subdivisions and organizations related to the political party.

##### ➤ Candidate Committees (15 Del. C. §8002(2)):

"Candidate committee" means each political committee formed on behalf of a candidate for public office.

##### ➤ Political Action Committees (15 Del. C. §8002(18)):

"Political action committee" means a political committee which is neither a political party nor a candidate committee.

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- Third Party Advertisers (15 Del. C. §8002(27)):
  - "Third-party advertisement" means an independent expenditure or an electioneering communication.

All committees must keep their Statement of Organization information up-to-date, including treasurer name, contact numbers, addresses, and email addresses. (15 Del. C. § 8005(1), (2); 15 Del. Admin C. §100.5.3). Email addresses in the Statement of Organization will be used for official notifications.

**Who is responsible for filing reports (15 Del. C. §8030):**

- Candidate Committees (15 Del. C. §§ 8003(e), 8005).  
The candidate and the treasurer are jointly responsible for filing reports. If the treasurer of a candidate committee resigns, the candidate remains responsible for filing the reports.
- Political Committees (including Candidate Committees and Political Parties), Political Action Committees, and Third Party Advertising Committees.
  - The treasurer is responsible for filing reports. If the person identified in the Statement of Organization as the treasurer is no longer serving as treasurer, the committee must file an amended Statement of Organization within 7 days designating a replacement treasurer. (15 Del. C. § 8005(2)).
  - If the committee fails to amend its Statement of Organization to name its new treasurer, other officers may be deemed liable for the failure to file reports, and the committee may be referred to the Office of the Attorney General for criminal prosecution. (15 Del. C. § 8043(a)).

**When to file (15 Del. C. §8030(b), (c)):**

- Political Committees and Political Action Committees must file 30 Day and 8 Day reports in primary and general elections.
- Candidate Committees must file 30 Day and 8 Day reports in any election in which the candidate's name **appears** on the ballot. The filing deadlines for Primary and General elections are contained on the reporting period chart on page 12. The Commissioner will notify your committee of filing deadlines for all other types of elections (municipal, special, school board) upon notice of candidacy.
- In addition, all Political Committees must file an annual report every year until the Committee files a closeout report. This requirement does not apply to Third Party Advertisers (15 Del. C. §8031, 15 Del. Admin C. §100.9).
- The Commissioner may grant a 1-time 24-hour extension of a filing deadline upon written request by *email* (coe\_campaignfinance@state.de.us) or fax (302-739-6794) no later than 11:59 pm on the date the report is due (15 Del. C. §8044). A form requesting an extension is available on the Commissioner's website (elections.delaware.gov).

**Closing a committee (15 Del. C. §8022, §8030):**

- Any committee wishing to close must file a *year-end* close out *report to close* the committee. This requirement does not apply to Third Party Advertisers.
- Current office *holders* may close their candidate committees but should not if they expect to receive contributions or make expenditures while in office.

**If you do not timely file your complete report (15 Del. C. § 8044):**

- An incomplete report is a tardy report. The Commissioner will impose an administrative penalty of \$50 per day **upon each reporting party (including, for candidate committees, both the candidate and the treasurer)** up to a maximum of 100 days, until the report is complete.
- If you do not timely file your complete report, the Commissioner shall issue you a one-time citation, in writing within two days following the filing deadline.

**Appeals (15 Del. C. §8044):**

- If you are assessed a administrative penalty, and you believe that you have reasonable cause for the untimely filing, you may request an appeal before the Reports Appeals Subcommittee. Filing an appeal will **not** stop administrative penalties from accruing.
- You must request your appeal within 30 days of the receipt of the letter notifying you that you failed to timely file a complete report.
- A form for requesting an appeal is on the CF website <https://cfrs.elections.delaware.gov>. You must provide an explanation of reasonable cause and you may include documentation of that reasonable cause. The Reports Appeals Subcommittee may request additional information and may schedule one or more meetings to discuss your explanation of reasonable cause. The Reports Appeals Subcommittee will make a written decision based on your explanation of reasonable cause, any documentation submitted, statements you made during the meeting[s] with the Reports Appeals Subcommittee, if any.

**After the appeal period has ended or appeal process is complete (15 Del. C. § 8044):**

If you do not appeal the Reports Appeals Subcommittee's decision that you did not timely file a complete report, or if you did file an appeal and the Reports Appeals Subcommittee did not find reasonable cause for your failure to timely file a complete report, the Reports Appeals Subcommittee shall send your file to the Office of the Attorney General to commence collection efforts. If the Reports Appeals Subcommittee rules against you, the commissioner shall publish information concerning the report on the Department's public website and you will be required to complete training on use of the Campaign Finance Reporting System.

- Once the Reports Appeals Subcommittee has sent the file to the Office of the Attorney General, the Reports Appeals Subcommittee will not speak to you directly about your administrative penalties; all communications must go through the Office of the Attorney General.

**Criminal Sanctions (15 Del. C. §§ 8043, 8044):**

- If you do not file your complete report within either 30 days after a determination by the Reports Appeals Subcommittee that your failure to timely file was not due to reasonable cause or the expiration of the 30-day appeal period described above, the Reports Appeals Subcommittee shall notify the Office of the Attorney General of your failure to file such complete report.

➤ The failure to file your complete report within the time frames listed above may result in criminal sanctions. Offenses include but are not limited to:

➤ Violation of Section 8003 (class B misdemeanor) – failure of a candidate to timely file reports, failure to name a treasurer.

➤ Violation of Section 8004 (class B misdemeanor) – failure of a candidate for school board to timely file CF reports where the candidate's committee contributes or expends more than \$5000.00.

➤ Violation of Section 8005 (class B misdemeanor) – failure of a political committee to timely amend its Statement of Organization to reflect changes in its officers and to timely file its reports.

➤ Violation of Section 8043 (class A misdemeanor) – failure of a candidate, treasurer or other person required to file reports to file a report at all.

**Important Links:**

- Delaware Code - <http://delcode.delaware.gov/title15/c080/index.shtml>
- Campaign Finance Regulations - <http://regulations.delaware.gov/AdminCode/title15/100/100.shtml#1040780>

More election related information may be found at the State Election Commissioner website at <http://elections.delaware.gov>. If you have any questions regarding Campaign Finance, please do not hesitate to contact our office.

**Campaign Finance Section**  
**Office of the State Election Commissioner**  
**905 S. Governors Ave., Suite 170, Dover, DE 19904**  
**Phone: (302)739-4277 Fax: (302)739-6794**  
**E-mail: [coe\\_campaignfinance@delaware.gov](mailto:coe_campaignfinance@delaware.gov)**





## Your Guide To Filing Campaign Finance Reports

### New Committees

Both the treasurer and/or candidate, where applicable, will receive an email with their login and password after registering a committee upon activation. To have your committee activated, the Campaign Finance Section of the State Election Commissioner's office must receive your original, signed and notarized Statement of Organization. Once the process is complete, you may follow the instructions below to begin filing your Campaign Finance Reports.


**NOTE: Only the registered treasurer or candidate can file Campaign Finance Reports.  
If you are a data entry user, you will not be able to file a Campaign Finance Report.**

**1 Login to the system using your credentials.**

[cfrs.elections.delaware.gov](http://cfrs.elections.delaware.gov)

**2 Enter transactions by clicking the appropriate link on the left menu.**

**3 Click 'Edit / File Pending Transactions' from the left menu.**

To view all transactions that have been entered for the current filing period, click **Search**. You may view, edit or delete individual transactions as well as view any compliance issues here. If the compliance flag  is red, click on it; the system will then alert you to the issue that exists for the selected transaction.

*If you have compliance issues that you do not agree with, you may proceed with filing and subsequently contact the Campaign Finance Section of the State Election Commissioner's office to resolve them.*

**4 File a Campaign Finance Report.**

Once you have clicked **Search** on the **Edit / File Pending Transactions** screen, you will notice a number of buttons placed below the search grid. You may **Preview Filing** or file a Campaign Finance Report by clicking

**File All to State**

This will file ALL transactions to state. When prompted with "Are you sure you want to file all pending transactions to the state?" click **OK**. On the **Cash Balances** screen, enter your beginning balance (if different from system calculated amount) as well as the ending balance. If you enter an amount different than the system calculated balance, this will be noted as a difference to be reconciled prior to the next Campaign Finance Report. In the authorization section, you must check the box below your name before you can continue. For Candidate Committees, the candidate need not be present should you, the treasurer, file the report. You may still continue by leaving the other officer's section blank and vice versa. They will receive a notice on their **Reminders** screen to verify the filing submitted by you.

REPORTING PERIODS 2026			
Report Name	Period Beginning	Period Ending	Report Due Date
30-Day School Board Election Report	1/1/26	4/12/26	4/14/26
8-Day School Board Election Report	1/1/26	5/4/26	5/6/26
30-Day Primary Report	1/1/26	8/16/26	8/18/26
8-Day Primary Report	8/17/26	9/7/26	9/9/26
30-Day General Report for Candidates who participated in the Primary Election	9/8/26	10/4/26	10/6/26
30-Day General Report for Candidates who did not participate in the Primary Election	1/1/26	10/4/26	10/6/26
8-Day General Report	10/5/26	10/26/26	10/28/26
Year End Report	10/27/26	12/31/26	1/20/27

### 2026 Campaign Finance Information:

- Reports must be filed electronically at: <https://cfrs.elections.delaware.gov/>.
- Reports are due two days after the closing deadline. Report close-outs and due dates are by 11:59 p.m.
- All candidates who do not appear on a 2026 election ballot must file a Year-End Report as a non-election year.
- PAC's and Party Committees are required to file the 30-Day Primary, 8-Day Primary, 30-Day General, 8-Day General, and Year-End reports, unless the committee was established in-between report dates.
- Candidates for the General Assembly or statewide, county office, in order to be able to raise or spend money to support their candidacy, are required by the Delaware Code to file with the Delaware Department of Elections a signed, notarized Statement of Organization, and also to file required campaign finance reports as required by Delaware law. PLEASE NOTE: Signed and notarized Statements of Organization may be submitted in person to the Office of the State Election Commissioner, via mail, or via e-mail. If submitting via email, be sure to attach the Statements of Organization as a PDF, with the notarial seal/stamp clearly visible and legible. These candidates may raise or expend funds even if they are not an officially filed or nominated candidate, provided they comply with the above-stated requirements. (NOTE: Campaign finance reporting requirements for candidates for federal office are under the authority of the [Federal Election Commission](#).)
- Candidates for office in municipalities (including the City of Wilmington) or boards of education of school districts who intend to raise or spend more than \$5,000 also are required to file signed, notarized Statements of Organization with the Department, and are required to file any required campaign finance report. The candidates may raise or expend funds even if not an officially filed or nominated candidate, provided they comply with the above-stated requirements.
- Delaware law permits candidates for municipal offices, and school board candidates, who plan on raising or spending less than \$5,000, to file a Certificate of Intention with the Department, as opposed to a Statement of Organization. These candidates are not required to file campaign finance reports with the Department. However, if a candidate exceeds the \$5,000 fundraising or expenditure limits during an election cycle, they are then required to file a Statement of Organization with the Department, as well as required campaign finance reports.
- Please contact the Department's Campaign Finance Team at [COE\\_CampaignFinance@delaware.gov](mailto:COE_CampaignFinance@delaware.gov) or call 302-739-4277 for more information.

# CONTRIBUTION TABLE

## MAXIMUM CONTRIBUTION LIMIT PER ELECTION PERIOD

COMMITTEE TYPE	MAY CONTRIBUTE TO	AMT. \$	MAY RECEIVE FROM	AMT. \$
CANDIDATE COMMITTEE Non-Statewide Candidate	Candidate Committee	\$600/\$1,200	Candidate Committee	\$600
	Political Action Committee	*NA	Political Action Committee	\$600
	Political Party	\$20,000	Political Party	-
			1. NCC Executive	\$25,000
			2. NCC President	\$15,000
			3. All Other County Offices	\$5,000
			4. State Senate	\$5,000
			5. State House of Representatives	-
			6. All Other Offices	\$3,000
	Individual Contributor	*NA	Individual Contributor	\$600
	Corporate or Other Entity	*NA	Corporate or Other Entity	\$600
CANDIDATE COMMITTEE Statewide	Candidate Committee	\$600/\$1,200	Candidate Committee	\$1,200
	Political Action Committee	*NA	Political Action Committee	\$1,200
	Political Party	\$20,000	Political Party	-
			1. Governor	\$75,000
			2. Other Statewide Offices	\$25,000
	Individual Contributor	*NA	Individual Contributor	\$1,200
	Corporate or Other Entity	*NA	Corporate or Other Entity	\$1,200
POLITICAL ACTION COMMITTEE	Candidate Committee	\$600/\$1,200	Candidate Committee	NA
	Political Action Committee	*NA	Political Action Committee	No Limit
	Political Party	\$20,000	Political Party	NA
	Individual Contributor	*NA	Individual Contributor	No Limit
	Corporate/Other Entity	*NA	Corporation or Other Entity	No Limit
POLITICAL PARTY	Candidate Committee	See §8010	Candidate Committee	NA
	Political Action Committee	0	Political Action Committee	\$20,000
	Political Party	No Limit	Political Party	No Limit
	Individual Contributor	0	Individual Contributor	\$20,000
	Corporate/Other Entity	0	Corporate/Other Entity	\$20,000
INDIVIDUAL CONTRIBUTOR Independent of all Candidate Committees and Other Political Groups and Organizations	Non-Statewide Candidate	\$600	Non-Statewide Candidate	0
	Statewide Candidate	\$1,200	Statewide Candidate	0
	Political Action Committee	No Limit	Political Action Committee	NA
	Political Party	\$20,000	Political Party	NA
CORPORATION, COMPANY, ASSOCIATION, PARTNERSHIP, SOCIETY, JOINT STOCK COMPANY, ETC.	Non-Statewide Candidate	\$600	Non-Statewide Candidate	NA
	Statewide Candidate	\$1,200	Statewide Candidate	NA
	Political Action Committee	*NA	Political Action Committee	NA
	Political Party	\$20,000	Political Party	NA

\*NA - Not Addressed in Title 15, Delaware Code





Campaign Finance Section
Corporate Contribution Notice

According to Title 15, Chapter 80, Section 8012(e) of the Delaware Code, a corporation, partnership or other entity (other than a Political Committee) that makes a contribution to a Political Committee MUST notify the recipient Committee, in writing, of the names and addresses of all persons who, directly or otherwise, own a legal or equitable interest of 50% or more in such corporation, partnership or other entity, or that no such persons exist. Ownership interest includes stock ownership, percentage of partnership interest, liability for the debts of the entity, entitlement to the profits from the entity or other indicia of interest.

Date \_\_\_\_\_

Recipient Committee

NAME OF COMMITTEE

Contributing Corporation, Partnership, or Other Entity

NAME OF CONTRIBUTING CORPORATION, PARTNERSHIP, OR OTHER ENTITY

MAILING ADDRESS OF CONTRIBUTING CORPORATION, PARTNERSHIP, OR OTHER ENTITY

\$ [ ]

PHONE NUMBER OF CONTRIBUTING CORPORATION, PARTNERSHIP, OR OTHER ENTITY

AMOUNT OF CONTRIBUTION

Does anyone own 50% or more interest in the contributing corporation, partnership, or other entity?

[ ] YES [ ] NO

If yes, please fill out the following:

Table with 3 columns: Name, Mailing Address, % Ownership. Header: INTEREST HOLDER OF 50% OR GREATER

PLEASE COMPLETE THE SECTION BELOW AND SUBMIT THIS FORM TO THE POLITICAL COMMITTEE RECEIVING THE CORPORATION, PARTNERSHIP, OR OTHER ENTITY'S CONTRIBUTION:

NAME OF PERSON COMPLETING FORM (PLEASE PRINT)

ADDRESS OF PERSON COMPLETING FORM

EMAIL ADDRESS OF PERSON COMPLETING FORM

PHONE NUMBER OF PERSON COMPLETING FORM

SIGNATURE OF PERSON COMPLETING FORM



## Delaware Sign Law During Election Season

- Signs may be placed 30 days prior to an election and 30 days after an election. This applies to both primary and general elections.
- No sign may ever be placed within 10 feet from the edge of roadway, unless the sign is on private property.

### Signs are **NEVER** allowed:

- On utility poles, light poles, traffic signal poles, or road signs.
- On bridges or any overpass.
- In medians, islands, or gore areas.

For more information on sign placement, see 17 Del. Code, Sections 524-527 and 1111 (C).

Signs placed illegally are not only unattractive, but can be dangerous to motorists and pedestrians.

For Questions about the sign

laws, contact your nearest

DeIDOT office:

New Castle – 302-326-4688

Kent – 302-760-2443

Sussex – 302-853-1327

### The Fines:

Each sign that is in violation results in a fine of \$25, and a \$15 recovery fee.

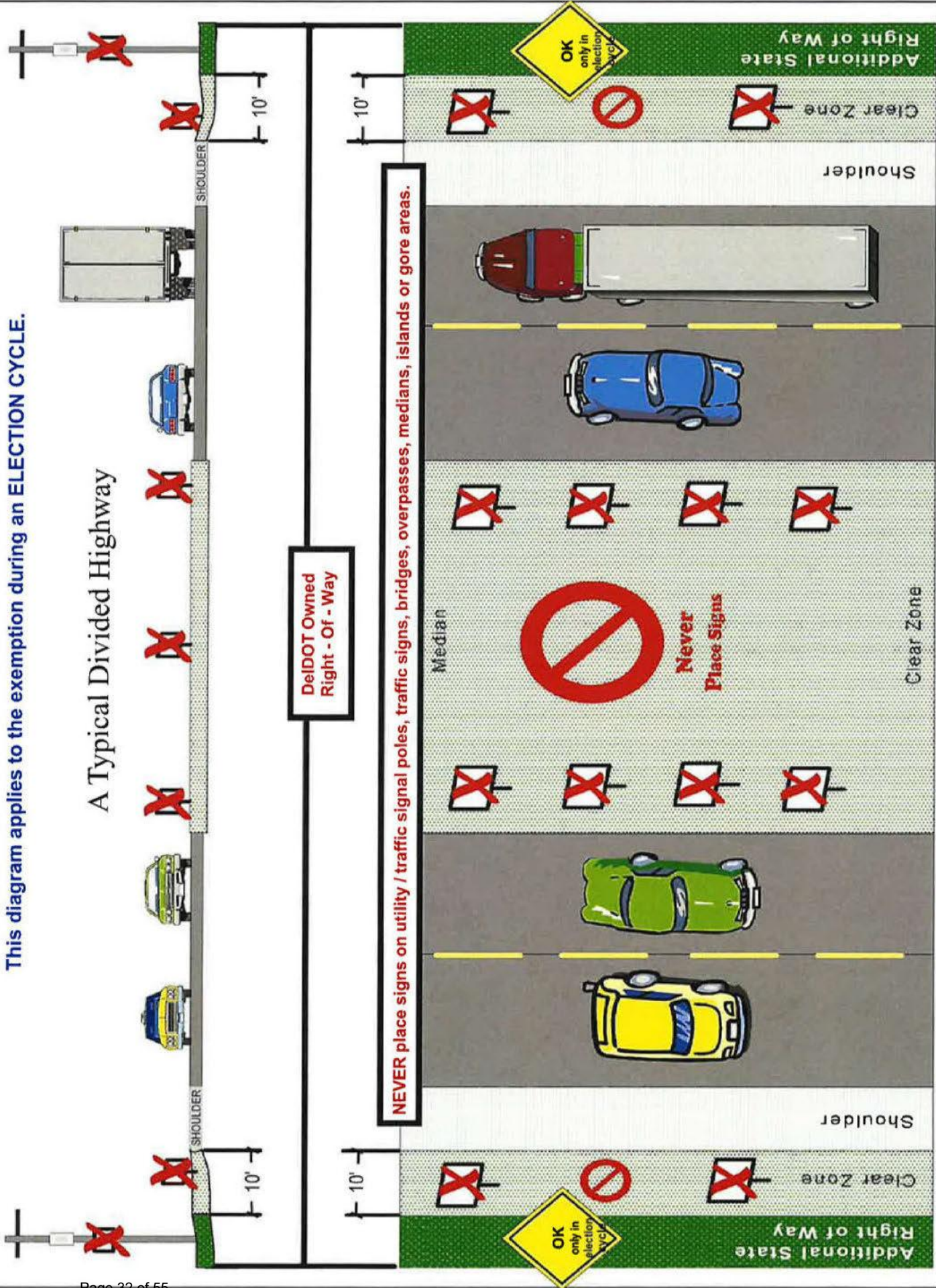


## The Delaware Sign Law



This diagram applies to the exemption during an ELECTION CYCLE.

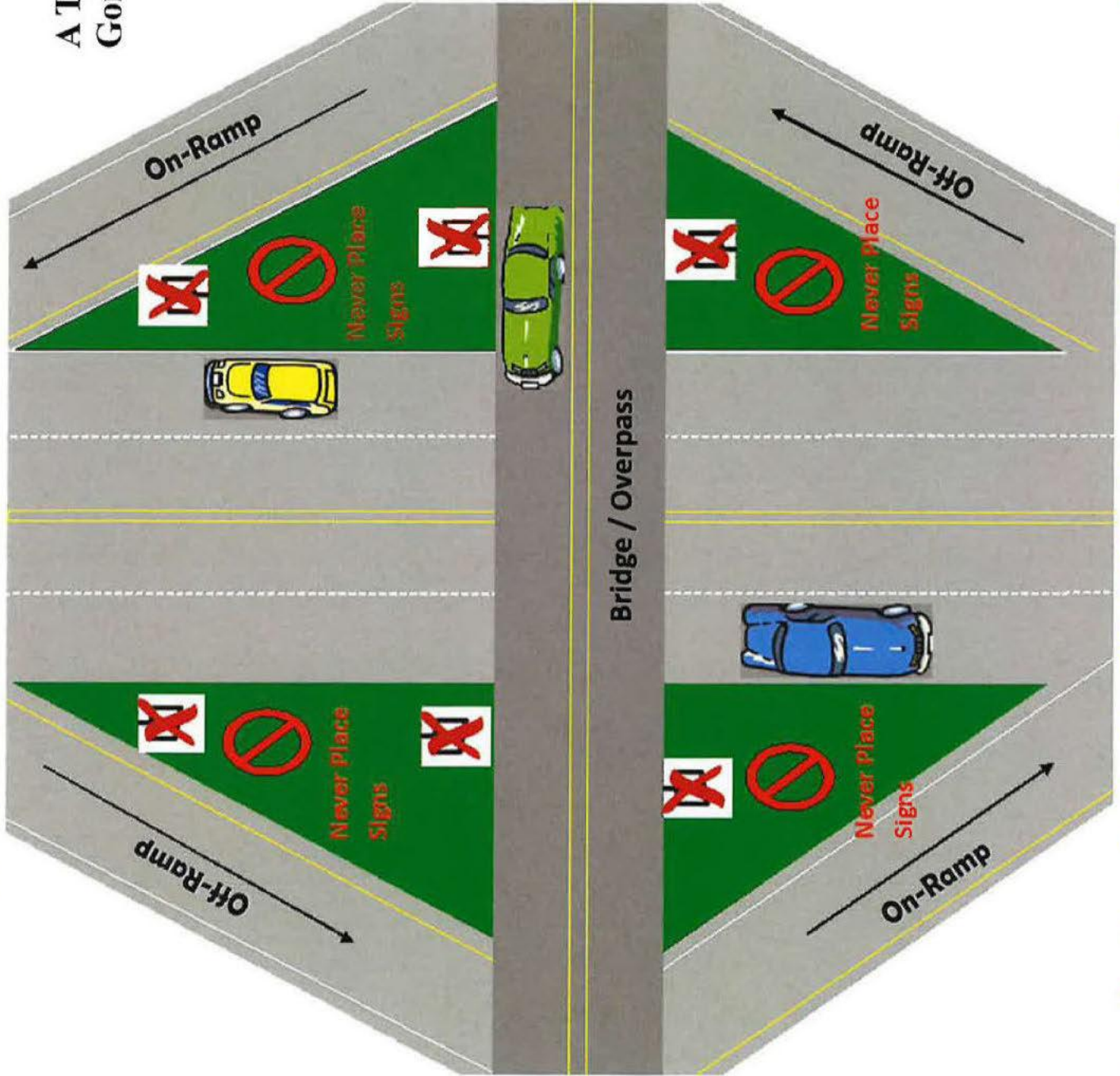
### A Typical Divided Highway





This diagram applies all the time, even during an election cycle.

### A Typical Gore Area





Before you dig to place campaign signs:

**Call Miss Utility of Delmarva**

**(800) 282-8555**

**OR**

**(800) 441-8355**

**Penalties for violating the Miss Utility laws: Actual repair costs and civil penalties up to \$2,500 per violation as well as up to three times the actual repair cost of the damaged utilities, plus punitive damages up to \$10,000 per incident.**

## A Resource Guide to Political Campaign Signs - laws, rules, etc

<https://de.gov/signage>

Laws, ordinances, rules and regulations regarding political campaign signs are enforced by various units of government. The Department of Elections for New Castle does not have the authority to deal with political campaign signs. See page 2 regarding signs at polling places on Election Day.

### DelDOT for rights of way under their jurisdiction

- **Applicable law:** Delaware Code, Title 17, § 524, 525, 526, 527 & 1111(c) (see pages 3-5 below)
- DelDOT is enforcing laws designed to keep the State's Rights-Of-Way clear from illegal and dangerous signs.
  - DelDOT must remove any sign posted in the Clear Zone (in medians and approx. 10' from the edge of the pavement), including those attached to utility poles anywhere along the roadway.
  - Any sign in the State's Rights-of-Way that is not in the Clear Zone will also be removed.
  - \_\_\_\_\_ days prior to and 30-days after an election, in a district in which an election is held.
  - Sign owners are subject to fines of \$25 per sign and a recovery fee of \$15 per sign.
  - Confiscated signs will be disposed of after 30 days. The fines still apply.
  - The DelDOT's [Sign Law Enforcement Info Page](#) shows how the restrictions apply on state highways.
- **Make complaints to:** DelDOT at (800) 652-5600 or (302) 760-2080 or email: dotpublic@delaware.gov..

### New Castle County

- **Applicable law:** New Castle County Code, Sections 24.01.007, 40.06.040 & 40.06.050 (see page 7 below)
- New Castle County restricts signs on County parkland as set forth in New Castle County Code Section 24.01.007
- New Castle County Code Sections 40.06.040 & 40.06.050 provide restrictions on the maximum size of signs on any property
- **Make complaints to:** Land Use Department at (302)395-5400 or [LandUse@nccde.org](mailto:LandUse@nccde.org)

### City of Wilmington

- **Applicable law:** City Code- Chapter 36: Sec. 36-39 & Chapter 37: Sec 37-94 (see page 8 below)
- The City prohibits the placement of signage anywhere within the public right of way. This includes streets, sidewalks, traffic medians and on any objects within the right of way. The Departments of Licenses and Inspections and Public Works has the authority to simply remove the offending signs and dispose of them.
- **Make complaints to:** Constituent Services at (302) 576-2489 or [CityHelp@WilmingtonDE.gov](mailto:CityHelp@WilmingtonDE.gov)

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**Sussex County**

- **Applicable law:** County Code, Section 115-160B(11) [<https://ecode360.com/13804252>]
- Restricts sign maximum size and maximum timeframe sign may be posted
- **Make complaints to:** County Constable at (302) 855-7819 or visit:  
<https://sussexcountyde.gov/county-constable>

**Other municipalities, community associations, school districts, etc.** may have laws, ordinances, rules, ns, covenants or deed restrictions that cover signs. For example, an entity may limit signs to the day before Election Day, Election Day and the day Election Day. See page 9 for known restrictions.

- **Make complaints to** the appropriate authority.

**Private property.** The Department strongly recommends that a person get permission from the owner before posting political campaign signs on private property.

**Political Campaign signs at Polling Places**

There are no special rules covering political campaign signs at Polling Places on Election Day, and there is no “right” to post signs at Polling Places. The Department suggests the following:

- Get permission from the owner before putting up signs.
- Promptly remove signs after an election.
- Do not obscure signs that tell the name of a building and where it is.
- Do not obscure signs that direct traffic.
- Do not obscure any signs put up by Election Officials that mark parking places or direct voters to correct entrances.
- Please move signs that are near signs put up by Election Officials.

**Delaware Code, Title 17 (excerpts)**

**§ 524. Removal of nonofficial signs from utility poles within state rights-of-way.**

(a) Legislative findings. -- The General Assembly finds that persons and firms post nonofficial signs on utility poles without prior authorization from the pole owner. Placing such signs on these poles is unsafe, both for the person attaching the sign and those in the vicinity of such activity when it occurs, including passersby. Therefore, it is appropriate to authorize the Department of Transportation to treat such signs as subject to immediate removal and other enforcement action under §§ 525 through 527 of this title, without regard to the clear zone distance limitations of those sections.

(b) The Department of Transportation may treat any nonofficial signs placed on utility poles at any location within the State's rights-of-way as artificial obstructions within the clear zone, subject to immediate removal and other enforcement action under §§ 525 through 527 of this title, upon confirmation that the utility company had not previously authorized the placement of such signs.

**§ 525. Maintenance of clear zones within rights-of-way.**

(a) The Department is authorized to maintain clear zones within the rights-of-way under its jurisdiction. In maintaining these clear zones, the Department shall have the immediate authority to remove artificial obstructions placed therein, including, but not limited to, nonofficial signs, poles, mailboxes not placed in conformance with Departmental regulation, or other hazards to safe passage. In removing artificial obstructions, the Department shall attempt to determine the owner of the obstruction and provide written notice and an opportunity for the owner to recover the obstruction after its removal. The Department shall also have the immediate authority to remove or trim vegetation growing within these rights-of-way.

(b) As used in this chapter, the term "clear zone" has the following meanings:

(1) For all roads except those described in paragraph (2) of this subsection, the term includes the total roadside border area within a right-of-way, starting at the edge of the pavement and continuing for a distance of 10 feet perpendicular to the pavement edge.

(2) For all interior streets within residential subdivisions, the term includes the total roadside border area within a right-of-way, starting at the edge of the pavement and continuing for the shorter distance

street.

(3) The total area within the median strips between traveled ways or on any channelization islands, except as permitted by § 1108(d) of this title.

(c) The owner of any obstruction removed pursuant to this section shall be liable for a civil fine of \$25 for each item so removed, payable to the Department. Justices of the Peace shall have original

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jurisdiction for any court proceedings relating to this fine. No owner of any such obstruction shall be entitled to the return of any removed obstruction without proof of payment of all outstanding fines.

(d) Recovery by the owner of any artificial obstruction removed by the Department under this section shall be s the fee and recover the obstruction within 30 days of its removal, the Department shall dispose of the obstruction in the exercise of its reasonable discretion. The Department may also take such legal steps as it deems necessary and proper to collect these recovery fees, including but not limited to a debt action in the courts of this State.

**§ 526. Restrictions against commercial use of State rights-of-way; site-based enforcement mechanisms.**

(a) Except as provided in subsection (b) of this section, there shall be no commercial activity within any rights-of-way under the Department's jurisdiction in the unincorporated areas of the State. As used herein, "commercial activity" includes, without limitation, such activities as the placement of news boxes in such rights-of-way for the sale of newspapers, the placement of vending machines in such rights-of-way for the sale of goods, the placement of commercial advertising signs in such rights-of-way or the sale of goods from vehicles parked within such rights-of-way. If a commercial activity occurs within the clear zone of any such rights-of-way, the Department shall treat the machines, fixtures, signs or other materials used in such activity as an artificial obstruction under § 525 of this title, and may undertake the immediate removal of said materials as authorized therein.

(b) Any of the following commercial uses of the rights-of-way shall be subject to enforcement under Chapter 11 of this title:

- (1) Commercial activities occurring outside the clear zone; or
- (2) The placement of nonofficial signs outside the clear zone; or
- (3) The placement of vending machines at designated locations at safety roadside rest areas, as permitted by § 132(c)(14) of this title; or
- (4) The placement of news boxes outside the clear zone; or
- (5) Signs displayed on any school bus waiting shelter located with the approval of the Department of Education; or
- (6) Nonofficial signs displayed on transit shelters pursuant to Department-approved contracts.

**§ 527. Coordination with other statutes.**

In the event of a conflict between §§ 525 and 526 of this title and Chapter 11 of this title, §§ 525 and 526 shall take precedence

**§ 1111(c)** (1) Any outdoor advertising sign, display or device which is erected or maintained in violation of § 1108(b)(1) of this title shall be subject to immediate removal and the other enforcement provisions of § 525 of this title, without regard to the clear zone distance limitations of that section.

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(2) Paragraph (c)(1) of this section shall not apply during the 30-day period immediately preceding and the 30-day period after an election administered pursuant to Title 15, in those election districts affected by such election or elections.



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**New Castle County Code**

**Sec. 24.01.007. - Posting of advertisements, signs; sale of goods.**

No person shall, without written permission of the Department of Public Works, erect, paint, paste or otherwise affix or distribute any signs, advertisements or circulars on park property. Soliciting funds or donations, selling, or offering for sale any food, drink, merchandise, services or other articles is prohibited, except upon written permission of the Department of Public Works.

(Ord. No. 98-050, § 1(24-7), 5-26-1998; Ord. No. 09-015, § 1, 4-28-2009; Ord. No. 14-119, § 4, 11-25-2014; Ord. No. 18-031, § 28, 4-24-2018)

**Sec. 40.06.040. Permitted signs; limitations on placement; prohibitions.**

A. *Signs permitted without limitation:* The following signs shall be permitted in all districts:

12. Noncommercial signs relating to ideological, religious or political thought, provided they do not exceed thirty-two (32) square feet in area.

**Sec. 40.06.050. Administration.**

4. Building and sign permits shall be required for all signs except the following types:

- a. Real estate sign, lot-premises type.
- b. Nameplate.
- c. Instructional.
- d. Temporary election sign.

E. Nonconforming signs shall comply with the following:

1. \_\_\_\_\_ red, or  
modernized unless it is in accordance with this Article.

(Code 1983, §§ 23—73.6; Code 1995, § 40-745; Ord. No. 06-060, § 1(Exh. A), 9-26-2006; Ord. No. 10-113, § 1(Exh. A), 1-18-2011; Ord. No. [19-072](#), § 1, 10-22-2019)

**Wilmington City Code (excerpts)**

**Chapter 36: Sec. 36-39. - Placing notices, advertisements, etc., on poles, trees, etc., located on streets.**

(a)

No person shall post, staple, stick, stamp, paint or otherwise affix, or cause the same to be done by another, any notice, placard, bill, card, poster, advertisement or any other paper or device to or upon any lamppost, electric light, telegraph or telephone pole, hydrant, tree or tree box, or upon any piers or columns located on or along any of the public streets or highways in the city except such as may be authorized or required by law.

(

activity

being advertised or at whose premises or other location selected by it the event or activity is to be conducted or take place, is responsible for the placement of any such notice or other device which is alleged to be in violation of this section. There shall be a rebuttable presumption that such person did himself place or cause to be placed the notice or other device in violation of this section.

(c)

A conviction of a violation of the provisions of this section shall be punishable by a fine of not less than \$100.00 nor more than \$500.00. A corporation may be fined by the court in an amount not exceeding \$1,000.00.

*(Code 1968, § 21-1)*

***Cross reference***— *Streets, sidewalks and other public places, ch. 42; trees and shrubs, § 46-26 et seq.*

***State law reference***— *Placing, etc., advertisements on public highways, 17 Del. C. § 1107 et seq.*

**Chapter 37: Sec. 37-94. - Display of unauthorized signs, signals or markings.**

Every sign, marking or device that is upon or in view of any city street and that is prohibited by virtue of state or local law or regulation is hereby declared to be a public nuisance, and the department of public works is hereby authorized to cause the same to be removed without notice.

(Ord. No. 92-062(sub 1), § 1(e)(37-19), 8-13-92; Ord. No. 95-043, § 3, 7-13-95)

State of Delaware  
Department of Elections

**Sussex County Code (excerpts)**

**County Code, Section 115-160B (11)**

Signs in connection with any candidate for elected office, special election or referendum issue may be erected and maintained, provided that the size of any such sign is not in excess of 32 square feet of sign area per side sign face and shall contain no more than two sign faces, back to back. Any such sign shall not be erected more than 90 days prior to any contested election or referendum and removed within 30 days after the election or referendum date.

[Amended 10-11-2016 by Ord. No. 2470]





The Town of  
**Millville**  
*a beautiful way of life*

36404 Club House Road  
Millville, DE 19967  
Phone: 302.539.0449  
[www.millville.delaware.gov](http://www.millville.delaware.gov)

February 20, 2024

The Delaware Department of Elections

Attn. Kenneth McDowell

P.O. Box 457

Georgetown, DE 19947

Reference: Town of Millville's code §155-44F; Political Sign Permission Form

To whom it may concern,


With the upcoming primary election in April, the general election in November, as well as the fact that one of the polling places is located on the Town of Millville's property: we would like to remind you of our Code regarding political signs for candidates and referendums.

Attached to this letter is an excerpt from the Town of Millville's Code (§155-44F) regarding political signs for candidates and referendums. Please review and forward this information to any political candidates who will be running for election within the municipal boundaries of the Town of Millville. We have also attached a copy of permission form (which can also be found on our website: <https://millville.delaware.gov/community/forms-applications/>) which we have created as an easier way for candidates to adhere to §155-44F(4).

If you have any questions or concerns, please feel free to contact James Simpson and/or Eric Evans at [jsimpson@mvtown.com](mailto:jsimpson@mvtown.com) and [eevans@mvtown.com](mailto:eevans@mvtown.com) respectively.

Sincerely,

James Simpson



Code & Building Asst.

## Chapter 155. Zoning

### Article IX. Sign Regulations

#### § 155-44. Signs permitted in all districts.

##### F. Political signs.

- (1) No artificially illuminated signs of any type are allowed;
- (2) Size is limited to four (4) square feet per side;
- (3) Signs must be freestanding;
- (4) Shall be placed only on private property with permission of the property owner in writing;
- (5) No more than one (1) sign per candidate or referendum is allowed per lot;  
[Amended 4-12-2016 by Ord. No. 16-06]
- (6) (Reserved)<sup>[2]</sup>  
[2] *Editor's Note: Former Subsection F(6), which set forth time limits for the erection of political signs, was repealed 4-12-2016 by Ord. No. 16-06.*
- (7) No sign shall be placed closer than twenty-five (25) feet to an intersection;
- (8) No signs shall be erected in a right-of-way;  
[Amended 4-12-2016 by Ord. No. 16-06]
- (9) No permit is required.



## Town of Millville

### Political Sign Permission Form

I, \_\_\_\_\_, hereby give candidate

\_\_\_\_\_ permission to place a political sign on

my property located at \_\_\_\_\_ and

acknowledge that the political sign must conform to the regulations set

forth in the Town of Millville's code §155-44F.

Property Owner's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Candidate's Signature: \_\_\_\_\_

Date: \_\_\_\_\_





State of Delaware  
Department of Elections

Other municipalities, community associations, school districts, etc.

None at this time





# State of Delaware Department of Elections Map Request

Please submit your completed form with payment, if applicable, to your County's Elections Office.

## 1. Requestor

Full Name: \_\_\_\_\_

Residential Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Description (Specify details of your request): \_\_\_\_\_

## 2. Requestor Type (Select one)

- Major/Minor Political Party       Candidate       Public  
 General Assembly; State Agencies; County or Local Government

## 3. Organization Information (Required when requesting on behalf of an organization)

Name of Entity: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Company Contact: \_\_\_\_\_

## 4. Delivery Information (Select one)

Map Type	Cost
County-wide map	\$10 per map
District-level map	\$3 per map

- Pick up       Ship to (plus \$6.70 standard shipping cost<sup>1</sup>): \_\_\_\_\_

<sup>1</sup>Shipping cost is subject to change.

## 5. Payment Information (Select one)

Total Cost: \_\_\_\_\_ (includes shipping, if applicable)

- Check# \_\_\_\_\_ (Payable to State of Delaware)       Cash (In person submission only)  
 Money Order # \_\_\_\_\_       No Cost<sup>2</sup>

## 6. Ordering Notes (Read Notes)

- Allow up to 10 business days upon receipt of request
- Limit of 1 active request of no more than 3 maps at a time.

## 7. Affirmation (Read Statement and Sign Oath)

I swear or affirm, under penalty of perjury, that:

- The map(s) received as part of this request will **not** be used for commercial solicitation or for any other purpose not related to the electoral process, or make the information available to the public or third parties or publish or republish the information in a way that allows it to be used in that manner.
- The information on this form is true, accurate, and complete to the best of my knowledge. I understand that a material misstatement of fact in completion of this document may constitute grounds for conviction of perjury.

**Sign here**



**Today's date  
(MM/DD/YYYY)**

<sup>2</sup> Maps are provided at no charge to the General Assembly; State Agencies; County or Local Government; Major Political Party; any Minor Political Party eligible to place candidates on the ballot; Candidates will receive one (1) complimentary map at the time they file for office, fees may be applied for additional copies.

DMFM001 v2.0 2021/05/07

<https://ivote.de.gov>

**State Election Commissioner**  
 905 S Governors Ave Ste 170  
 Dover DE 19904  
 Phone: (302) 739-4277  
 Fax: (302) 739-4277  
 Email: coe.vote@delaware.gov

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**New Castle County Office**  
 Carvel State Office Bldg  
 820 N French St STE 400  
 Wilmington DE 19801 Phone:  
 Phone: (302) 577-3464  
 Fax: (302) 577-6545  
 Email: votenc@delaware.gov

**Kent County Office**  
 100 Enterprise Pl Ste 5  
 Dover DE 19904  
 Phone: (302) 739-4498  
 Fax: (302) 739-4515  
 Email: votekc@delaware.gov

**Sussex County Office**  
 119 N Race St  
 PO Box 457  
 Georgetown DE 19947  
 Phone: (302) 856-5367  
 Fax: (302) 856-5082  
 Email: votes@delaware.gov





FOR OFFICE USE ONLY

Amount Paid: \_\_\_\_\_ Rec. By: \_\_\_\_\_

CFID #: \_\_\_\_\_ IRTS #: \_\_\_\_\_

**1. Requestor**

Full Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Residential Address: \_\_\_\_\_

**2. Requestor Type (Select one)**

Major/Minor Political Party                       Candidate                       Public  
 General Assembly; State Agencies; County or Local Government

**3. Requested Data (Select one)**

Statewide     Other    Specify: \_\_\_\_\_

**4. File Format (Select one)**

Tab-Delimited Text File (TXT)             Comma-Separated Values (CSV)             MS Excel (XLSX)

**5. Organization Information (Required when requesting on behalf of an organization)**

Name of Entity: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Company Contact: \_\_\_\_\_

**6. Delivery Information**

Email Address: \_\_\_\_\_

**Important:** Data will be sent via secure email. Visit <https://de.gov/securemail> for more information.

**7. Payment Information (Cost is \$25.00 per request. Select one payment option)**

Check # \_\_\_\_\_ (Payable to State of Delaware)             Cash (In person submission only)  
 Money Order # \_\_\_\_\_             No Cost (See Title 15, Chapter 3, §304(e))

**8. Ordering Notes (Read Notes)**

- Allow **up to 10 business days** upon receipt of request    ▪ Limit of 1 active request at a time
- Delaware Code, Title 15, Chapter 3, §304(h): Files and lists provided to members of the General Assembly and State agencies or county or local governments pursuant to subsection (f) of this section shall include voter names, addresses, political party affiliation, voting history, telephone numbers, and dates of birth. Files and lists provided to major and minor political parties pursuant to subsections (a) through (d) of this section and to candidates for elective office pursuant to subsection (e) of this section shall be limited to voter names, addresses, political party affiliations, voting history, legislative district information, telephone numbers, and years of birth. Files and lists provided to the public shall be limited to voter names, addresses, political party affiliations, voting history, legislative district information, and years of birth.

**9. Affirmation (Read Statement and Sign Oath)**

I swear or affirm, under penalty of perjury, that:

- The Voter Registration information and any accompanying documents received as part of this request will **not** be used for commercial solicitation or for any other purpose not related to the electoral process, or make the information available to the public or third parties or publish or republish the information in a way that allows it to be used in that manner.
- The information on this form is true, accurate, and complete to the best of my knowledge. I understand that a material misstatement of fact in completion of this document may constitute grounds for conviction of perjury.

**Sign here**                      X                      Today's date (MM/DD/YYYY)





Campaign Finance Section  
Candidate Withdrawal

I, \_\_\_\_\_, hereby withdraw as a candidate  
*Please type or print your full legal name*

for the Office of \_\_\_\_\_  
*Please type or print name of office*

\_\_\_\_\_  
*Signature of Candidate*

\_\_\_\_\_  
*Date*

..... Form must be notarized if it is not completed in the office. ....

**For Office Use Only**

Date Received \_\_\_\_\_

Received by \_\_\_\_\_

**Notary Information**

Subscribed and sworn to before me on the following date:

\_\_\_\_\_  
**Notary Public Signature**

\_\_\_\_\_  
**Date**