



STATE OF DELAWARE
BOARD OF ELECTIONS

OFFICE OF THE STATE ELECTION COMMISSIONER
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Minutes of January 11, 2016 State Board of Elections Meeting--DRAFT

Members Present:

Mr. Chambers, [R]-Wilmington
Mr. Pasquale, [D]-New Castle County

Mrs. Sandstrom [D]-Kent County
Mr. Sterling, [R]-New Castle County, At-Large
Mrs. Tatman, [R]-Sussex County
Dr. Warfield, [R]-Kent County
Mrs. Whittington [R]-New Castle County
Mrs. Williams-Mayo [D]-New Castle County, At-Large

Staff Present:

Mr. Albence, Director, New Castle County Office
Mr. Greig, Deputy Director, Kent County Office
Comm. Manlove, State Election Commissioner
Mr. McDowell, Director, Sussex County Office
Mr. Sholl, Deputy Director, New Castle County Office
Mrs. Turner, Deputy Director, Sussex County Office
Mrs. Young, Director, Kent County Office

Visitors Present:

Ms. Wendy Lapham, Manager, Public Information,
Christina School District
Dr. Robert Andrzejewski, Acting Superintendent,
Christina School District.

1. Mr. Sterling called the meeting to order. Mrs. Tatman moved and Mrs. Sandstrom seconded a motion to appoint Mr. Sterling the acting chair. Motion passed unanimously.
 - Upon Mr. Pasquale's arrival, Mrs. Tatman moved and Mrs. Sandstrom seconded a motion to turn the chair back to Mr. Pasquale. Motion passed unanimously.
2. Mr. Sterling recognized Ms. Lapham and Dr. Andrzejewski, who addressed the Board and requested the addition of the Greater Newark Boys and Girls Club as an additional polling place for the anticipated March 23, 2016, Christina School District referendum election.

- Mr. Sholl suggested that the Board also consider the proposed polling place changes for upcoming elections in the Brandywine School District at this time as well.
 - Mrs. Tatman moved and Mrs. Williams-Mayo seconded a motion to approve the proposed polling place change for the upcoming Christina School District referendum. Motion passed unanimously.
 - Mrs. Whittington moved and Mr. Chambers seconded a motion to approve the proposed polling place changes for the upcoming elections in the Brandywine School District. Motion passed unanimously.
3. Mr. Chambers moved and Dr. Warfield seconded a motion to approve the minutes of the December 14, 2015, meeting, as presented. Motion passed unanimously.
 4. Commissioner Manlove presented an update on the status of the Department's budget for the current fiscal year to date. Expenditures for the Department are on target for the fiscal year.
 5. Commissioner Manlove provided an update on the current statewide voter registration total as of January 1, 2016, as well as historical voter registration data. The total number of registered voters as of January 1, 2016 was 653,074.
 6. Commissioner Manlove provided a recap of upcoming elections and the Department's current activities.
 7. Commissioner Manlove provided a recap of the Department's upcoming Joint Finance Committee Public Hearing and Joint Sunset Committee Public Hearing, and the latest court action on an ongoing legal case regarding campaign finance issues.
 8. Commissioner Manlove provided a recap of the website statistics of the Department, including visits to the State Election Commissioner and county office websites, provided via the Google Analytics program.
 9. Commissioner Manlove provided a recap of upcoming staff training and travel.
 10. Commissioner Manlove provided an update on planned training for IT staff regarding ballot building procedures in the software programs used in voting machines and the absentee system.
 11. Commissioner Manlove provided a recap of planned State legislation to be introduced in the upcoming legislative session.

12. Commissioner Manlove provided a recap regarding the Department's ERIC program, including historical statistics over the history of the program. The Commissioner also provided an update on statewide voter registration transactions for 2015, including transactions by type for November.

13. OLD BUSINESS:

- None

14. NEW BUSINESS:

- The Department presented a list of proposed polling place changes for the 2016 State Elections, impacting New Castle and Sussex Counties.
 - As information: the Sussex County move impacts ED-RD 02-40, from the Old Laurel School to the New Laurel School.
 - For the Sussex County change: Mr. Sterling moved and Mrs. Tatman seconded the motion to approve the proposed polling place change, as presented. Motion passed unanimously.
 - For the New Castle County changes: Mr. Sterling moved and Mrs. Whittington seconded the motion to approve the proposed polling place changes, as presented. Motion passed unanimously.

15. The Board viewed an instructional video regarding how to handle an active shooter situation.

16. Mr. Sterling moved and Mrs. Sandstrom seconded a motion to approve the removals as presented. Motion passed unanimously.

17. Mrs. Williams-Mayo moved and Dr. Warfield seconded the motion to adjourn the meeting. Motion passed unanimously.

Respectfully submitted,

James A. Sterling, III
Secretary

NEXT MEETING: MONDAY, February 8, 2016, AT 4 p.m.

LOCATION: OFFICE OF THE STATE ELECTION COMMISSIONER, 905 S. Governors Ave; STE 170, Dover DE 19904